



## **Heritage Community Charter School**

1803 E. Ustick Rd.  
Caldwell, ID 83605  
208-453-8070

### **Part-Time Student Health Care Aide: Classified Position**

**Job Goal:** The Student Health Care Aide will provide support for students' health needs.

**Part-time position:** M-F (when school is in session) approximately 11:00 am-2:30 pm

**Pay: \$15.00/hour**

**Primary Responsibility to:** Principal

#### **Responsibilities (Job functions):**

- Promote a healthy and safe school environment by assisting administration and staff maintain safe and sanitary conditions throughout the school.
- Administer first aid in accordance with established first aid procedures.
- Administer medication to students in accordance with school policy.
- Perform and document head lice screenings, and follow-up
- Perform other duties as directed by the Principal.

#### **Skills, Knowledge and Abilities Preferred:**

- CPR certification preferred (training available if needed)
- Diabetes awareness (training available if needed)
- Communicate effectively with students, staff and parents
- Awareness of confidentiality requirements regarding student information

#### **How to Apply?**

Complete the application at: [https://www.heritagecommunitycharter.com/get\\_involved/employment](https://www.heritagecommunitycharter.com/get_involved/employment)



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Please provide the application, resume and letters of reference to the front office at 1803 E. Ustick, Caldwell, ID 83605 or send via email to Shantell Mullanix, Principal/Executive Director at [smullanix@hccs481.org](mailto:smullanix@hccs481.org).

### **Equal Opportunity Employer Statement**

Heritage Community Charter School is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.